



CHARTER TOWNSHIP OF PORT HURON

3800 Lapeer Road
Port Huron Twp., Michigan 48060

Phone: (810) 987-6600
Fax: (810) 987-6712

Transient Merchant Application

(For special events, applications must be received 7 days in advance. Otherwise, allow at least 72 hours for processing.)

Basic Information:

1. Person in charge and responsible for conduct of sale:

- a. First Name: _____ Middle: _____ Last: _____
- b. Business Name (if applicable): _____
Gender: _____ D.O.B.: _____ (Must be at least 14 years old. Work permit required for those under 16 years old).
- c. Driver's License Number: _____ Social Security #: _____
- d. Height: _____ Weight: _____ Eye Color: _____ Hair Color: _____
- e. Permanent Address: _____ Phone #: _____
- f. Local Address (if different): _____ alternate Phone: _____

2. Have you ever been convicted of a felony? Yes ___ No ___. If "yes" give date, charge, and explanation: _____

3. Owner of goods to be sold:

Name: _____ Business Name _____
Business Address: _____ Business Phone: _____

4. Description of goods to be sold: _____
(You MUST contact the health department if food items are being sold or prepared. 810-987-5306)

5. Location(s) of Sale: (List business name and address/owner name and address):

(A letter from each property owner granting permission must be included with application.)

Name and Address: _____ Sale Dates: _____
Name and Address: _____ Sale Dates: _____
Name and Address: _____ Sale Dates: _____

Fees/Rules and Regulations/Submission:

This application must be completed and approved according to Ordinance No. 213. You can obtain a complete copy of the ordinance in the Township Clerk's office.

Processing Fee (Firework Sales ONLY): \$25

License Fees:

**\$50- Up to thirty consecutive days
(only four months total issued per year per applicant)**

Additional Locations: \$35 (same applicant and sale period)

CONTINUED ON PAGE 2:

Fees/Rules and Regulations/Submission (Continued from Page 1):

REQUIRED ATTACHMENTS:

- a. If property location of sale is not owned by applicant, a letter granting permission from owner is required. Application cannot be processed until this is received.
- b. Credentials from the person for which the applicant proposes to do business, authorizing the applicant to act as such representative (e.g. letter, contract, etc.)
- c. FIREWORKS SALES ALSO INCLUDE:
 - I. A tent layout plan
 - II. A parking lot layout plan
 - III. Copy of State License
 - IV. Proof of insurance

Submit this completed application with the appropriate fee amount to the Office of the Township Clerk, 3800 Lapeer, Port Huron, MI 48060. For questions, call the Clerk's office at 810-987-6600.

Application must meet the approval of the local Fire Chief and Zoning Administrator.
The Health Dept. will be notified of any merchant dealing with food.

Privacy Act Release: By way of my signature below, I hereby acknowledge the rights of the Privacy Act passed by Congress that no information can be provided to unauthorized personnel without my consent. I also release the Charter Township of Port Huron to conduct a full background check. I acknowledge that all statements listed in this application are fact. I also agree to all rules, regulations, and ordinances applicable to this application and my conduct in the Charter Township of Port Huron.

Applicant's Signature: _____ **Date:** _____

OFFICE USE ONLY BELOW THIS LINE _____

License # Issued: _____ Date Issued: _____

License Fee Paid: _____ Pay method: _____ Check # (if applicable): _____

License Renewal Tracker:

DATE PAID/RENEWED	AMOUNT	TIME PERIOD RENEWED FOR