



Port Huron Township Heritage Museum
(Malane Schoolhouse)

3800 Lapeer Rd, Port Huron, MI 48060

Museum Volunteer Meeting Minutes

July 13, 2026 6:00 pm

ROUTINE BUSINESS:

Call to Order: The meeting was called to order at 6:11 p.m. by Volunteer Group Chairperson Kimberley Radatz.

Roll Call: Volunteers Dawn Fulk, Carol Miller, Clifford (Jim) Radatz, Kimberley Radatz and Terry Weir.

Absent: Volunteers Clifford Ellis, Nathan Logan, Cheryl McOuat and Mary Powell.

Special Guest: None

APPROVAL OF AGENDA: Motion by Carol Miller, supported by Dawn Fulk to approve the agenda as presented. Vote: All in favor Result: Motion Carried.

APPROVAL OF MINUTES:

March 18, 2026 Regular Meeting

April 15, 2026 Regular Meeting

May 15, 2026 Special Meeting

May 20, 2026 Regular Meeting

June 2, 2026 Special Meeting

June 17, 2026 Regular Meeting

Motion by Dawn Fulk, supported by Carol Miller to approve March 18, 2026; April 15, 2026, May 15, 2026; May 20, 2026; June 2, 2026; and June 17, 2026 minutes as presented. Vote: All in favor Result: Motion Carried. Kim to forward minutes to Township Supervisor Robert Lewandowski, Township Clerk Benita Davis and Cc... Edward Brennan for posting on the Township's website. Effective immediately Carol will not be providing minutes to the Group. Kim thanked Carol for the minutes she provided as it was greatly appreciated.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS:

A. Pavilion Update.

Carol, pictures were posted to the Community Hub.

B. October 9th & 16th - Kids of Michigamme Day/Senior Social Day.

Carol – Dawn went with her to present information to the School Board, they are excited. Received great support from the school board including Josh Chapman. Carol, she does not have to do flyers for the museum as they are in support of everything, including the Santa event. Both events will be from 9:00 a.m. to 12:00 p.m. The event hours were given to the museum to schedule their trolley drivers, once we get this confirmed, payment can be made. Carol asked Joe Jacobs (Parks Board) if the Council on Aging would be a good pickup place for the Senior Social Day. Yes, it would be a nice central place used to pick up. Once we get closer to the date a flyer would be sent out for township seniors first and if extra seats Council on Aging will be contacted (first come first serve). Opportunity to tour the caboose and have coffee and donuts. We could recruit volunteers and if the event is successful would have as an annual summer event.

C. Group organizational structure – quorum, minutes, core.

Kim – until I hear back from either Township Supervisor Robert Lewandowski or Township Clerk Benita Davis the museum organizational structure is status quo with no changes.

D. Mission Statement.

Dawn – contacted Joe Pavlov's office and asked if they could do a proclamation for the Township "April 12th celebration" and maybe have it presented at the museum's open house. Possibility a proclamation from Lisa McClain and the new senator.

Kim – everyone has received copies of the sample mission statements.

Provided previously:

As Port Huron Township approaches its 200th anniversary in 2027, the Township Museum—housed in a historic one-room schoolhouse—serves as a vital educational and cultural resource. The museum preserves township heritage, supports local schools, and engages residents and visitors in learning about our local early community life.

"The Port Huron Township Museum is dedicated to preserving and celebrating the history, culture, and heritage of our community while providing educational opportunities that connect residents and visitors to the people, places, and events that shaped Port Huron Township."

New:

Our Mission: We are dedicated to preserving the history of our township by gathering unique artifacts and narratives that are gathered today, tomorrow and from our past and maintaining a repository keeping our local history alive and accessible to the community.

Our Mission: We are committed to preserving the history of our township by collecting distinctive artifacts and stories from the past and present. Through our growing repository, we keep local history alive, accessible, and meaningful for the community.

Our Mission: To preserve, share history, and artifacts of Port Huron Charter Township, connecting our community's past to the present and inspiring future generations.

Our Mission: Dedicated to protecting the heritage of Port Huron Charter Township by collecting, preserving, and exhibiting the artifacts and narratives that shaped our community's unique identity.

Our Mission: Committed to preserving and sharing the unique history of our area, ensuring local stories and artifacts remain accessible to educate and inspire current and future generations.

Motion by Carol Miller, supported by Clifford (Jim) Radatz to approve the following as the Museum's Mission Statement and Vision Statement. Vote: All in favor Result: Motion Carried.

Our Mission: We are dedicated to preserving the history of our township by gathering unique artifacts and narratives that are gathered today, tomorrow and from our past and maintaining a repository keeping our local history alive and accessible to the community.

Our Vision: As Port Huron Township approaches its 200th anniversary in 2027, the Township Museum—housed in a historic one-room schoolhouse—serves as a vital educational and cultural resource. The museum preserves township heritage, supports local schools, and engages residents and visitors in learning about our local early community life.

Kim to forward Mission and Vision Statement's to Township Supervisor Robert Lewandowski, Township Clerk Benita Davis and with their approval to please make arrangements to have posted on the Township's website.

Motion by Dawn Fulk, supported by Carol Miller to approve the purchase of a Mission/Vision Statement plaque in the amount of \$60.00. Vote: All in favor Result: Motion Carried.

E. Interior lights for caboose.

Please send ideas to Kim – looking for wireless, rechargeable battery LED lights (No drilling, could be magnetic).

F. Bicentennial Celebration (200th Anniversary).

Kim – continue with the 200th Anniversary list (expand on the 3rd annual Open House including a historical lecture, pie eating contest, Model T rides and displaying Chris Crafts). Pending response from Township Supervisor Robert Lewandowski regarding a date for the 3rd annual Open House until then, we cannot reserve anything.

G. Volunteer schedule for 2026 operational hours.

Kim sending a request to the group to fill in the remainder of the 2026 museum operational schedule.

H. Acknowledgements/Donations.

None.

I. Port Huron Museum America 250th Block Party.

Kim – Cliff, Jim, Kim and Terry attended the Block Party, Mary and Don stopped by. Terry – we had at least 180 in attendance for the Block Party. Tables were set up with numerous items on display from the museum. Jim donated the use of his 6-foot tables and 10x10 canopy, children had an opportunity to sign the Declaration of Independence and received a feathered pen and a chance to win a 250th anniversary bunting banner. Kim also spoke with the Port Huron Museum's director Sara Mae, and they would be glad to work with us on rotating items between the museums.

J. St. Clair County 4H Fair – History Barn Display.

Let Kim know if you're interested in volunteering at the History Barn Display during the Fair (July 19th – July 26th) you would be responsible for setting up a table.

K. Floor runners.

Kim – we need measurements for the floor runners. Tabled, Carol will be talking with Andrew Beeler.

Motion by Carol Miller, supported by Dawn Fulk to table discussion on floor runners. Vote: All in favor Result: Motion Carried.

L. Player Piano Maintenance.

Jim – to look at the player piano, recommended to purchase player rolls (provided quotes \$15-\$25).

NEW BUSINESS:

A. August 19th regular meeting.

Kim – will not be available for the August 19th meeting or to assist with the museum open hours. Group recommended to have museum closed on August 19th with the possibility of rescheduling the meeting date.

FINANCIAL REPORT:

A. YTD 2nd quarter.

Let Kim know if there are questions or need further details regarding the financial report. Group preferred financials in landscape format. Dawn asked when we would be discussing next year's budget? Carol noted the November's Township's Board meeting is when they discuss the budget. We need to start looking at what we want for next year, taking into consideration purchases for our 200th celebration. Carol will be working with the museum group in proposing a budget for 2027. She'll be sending an email looking for ideas (provide description, UPC number). Include a table banner in the proposed 2027 budget. Using the 2026 budget we need to purchase lights for the caboose. Kim has receipts she'll submit requesting reimbursement for supplies.

Kim asked if we knew how much was remaining out of the grant as she confirmed that the carriage ride was available for Sunday's Santa event on December 6th from 1:00 p.m. to 5:00 p.m. (last year it was an approximate \$700/\$800). Carol will let Kim know once she hears back from the Township Supervisor what's available. Carol – we can always ask for donations.

Kim to contact Maryn McKenzie to see if she's still interested in volunteering during the Kids of Michigamme Day event on October 9th.

Jim – the Marysville Museum located in the old fire hall is now open every Wednesday from 1:00 p.m. to 3:00 p.m.

ADJOURNMENT: Motion by Carol Miller, supported by Terry Weir, to adjourn the meeting at 6:55 p.m.

Vote: All in favor **Result:** Motion Carried.

NEXT MEETING:

To be determined.

Kimberley L. Radatz, Volunteer Group Chairperson

