



# CHARTER TOWNSHIP OF PORT HURON

3800 Lapeer Road  
Port Huron Twp., Michigan 48060

Phone: (810) 987-6600  
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## Zoning Board of Appeals Agenda

Thursday, October 21<sup>st</sup> 2021 at 7:00pm

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
  - a. Excused Jerry Sebastian
4. Agenda Approval

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5. Public Comment
6. Approval of Minutes – September 16<sup>th</sup> 2021
7. Correspondence
8. New Business
  - a. To hear all comments relative to a request for the variance to exceed the allowable size and side yard setback requirements for a new detached accessory structure on a parcel with an approved uncompleted residence, currently owned by Jamie and Elizabeth Forton, Parcel ID # 74-28-020-2023-000 also known as 3494 Moak St.
  - b. Election for Vice-President position
9. Old Business:
10. Report's
  - a. Kirk Lavigne – Planning Administrator
  - b. Bill Livingston – Board Trustee
  - c. Jerry Sebastian - Planning Commission
11. Adjournment





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## MINUTES OF THE REGULAR MEETING FOR THE CHARTER TOWNSHIP OF PORT HURON ZONING BOARD OF APPEALS HELD THURSDAY, OCTOBER 21, 2021, 7:00 P.M., TOWNSHIP HALL, 3800 LAPEER RD, PORT HURON, MI 48060

### 1. *Call to Order*

The Meeting was called to order by Member David Sickles at 7:00 P.M.

Member Sickles chaired the meeting due to the absence of Chairman Jerry Sebastian.

### 2. *Pledge of Allegiance*

### 3. *Roll Call*

Attended: Kirk Churchill, Warren Flynn, Trustee Bill Livingston, and David Sickles.

Absent: Jerry Sebastian, excused.

Also Present: Building/Planning/Zoning Administrator Kirk Lavigne, Jamie Forton, Elizabeth Forton, and Recording Secretary Betty Child.

### 4. *Agenda Approval*

Motion by Member Churchill, support by Trustee Livingston, to approve the agenda as distributed. Hearing no objections, Member Sickles called for a voice vote. All in favor, the agenda was approved.

### 5. *Public Comment*

There being no Public Comment, Member Sickles moved to Approval of Minutes.

### 6. *Approval of Minutes, September 16, 2021*

Motion by Member Churchill, support by Member Flynn, to approve the minutes as distributed. Hearing no objections, Member Sickles called for a voice vote. All in favor, the September 16, 2021, Minutes were approved.

### 7. *Correspondence*

There being no correspondence, Member Sickles moved to New Business.

### 8. *New Business*

***(a) To hear all comments relative to a request for the variance to exceed the allowable size and side yard setback requirements for a new detached accessory structure on a parcel with an approved uncompleted residence, currently owned by Jamie and Elizabeth Forton, Parcel ID #74-28-020-2023-000, also known as 3494 Moak Street.***

The applicants have a residence under repair with an existing building permit. The request is for a detached accessory structure that would exceed the normal allowable size from 2,200 square feet to 3,000 square feet and that the required setback on one side of the structure be reduced from eighteen (18) feet to ten (10) feet. The structure, 30' x 100' feet, is for storage of a fifth wheel and truck. It is located at the back of the property and away from adjacent properties.

Motion by Member Churchill, support by Trustee Livingston, to approve the variance request. Hearing no objections, Member Sickles called for a voice vote. All in favor, motion carried for variance approval.

New Member Flynn inquired about the variance fee of \$825 and Kirk Lavigne broke down the fee structure costs.

**(b) Election for Vice-President Position**

Motion by Member Churchill, support by Trustee Livingston, to nominate Warren Flynn as Vice-Chairman. Hearing no objections, Member Sickles called for a voice vote. All in favor, Warren Flynn elected Vice-Chairman.

**9. Old Business**

There being none, Member Sickles moved to reports.

**10. Reports**

**(a) Kirk Lavigne – Planning Administrator**

- The meeting for October was canceled.
- A member from St Clair County Metropolitan Planning Commission may attend the pending November meeting with information regarding the update of the Master Plan update.
- Announced the retirement of Planning Commission Member Ivan Smith and Recording Secretary Betty Child.

**(b) Bill Livingston – Township Board Trustee**

- Work on Strawberry Lane ongoing, the work on Michigan Road has been completed.

**(c) Jerry Sebastian – Planning Commission**

- There was no report as the October Meeting was canceled.

**11. Adjournment**

Motion by Trustee Livingston, support by Member Flynn, at 7:24 P.M. to adjourn. Hearing no objections, Member Sickles called for a voice vote. All in favor, meeting adjourned.

Submitted by Betty Child