

**Electrical Permit Application**  
 Charter Township of Port Huron  
 3800 Lapeer Road, Port Huron MI 48060  
 810-987-6600

www.porthurontownship.org  
 Email permits: ahurd@porthurontownship.org

**E 2023 E**

Authority: 1972 PA 230 Penalty: Failure to provide information may result in denial of your request.	Port Huron Township is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
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**I. Project or Facility Information**

NAME OF OWNER/CONTRACTOR/LICENSEE		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?	
		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)	CITY	ZIP CODE	COUNTY
<input type="checkbox"/> CHARTER TOWNSHIP OF PORT HURON			

**II. Applicant/Facility Contact Information**

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Licensee <input type="checkbox"/> Owner	NAME	STATE LICENSE MASTER NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)		STATE CONTRACTOR NUMBER	EXPIRATION DATE
CITY	STATE	ZIP CODE	E-MAIL
TELEPHONE NUMBER (Include Area Code)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)	
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		UIA NUMBER (or reason for exemption)	

**III. Type of Job**

<input type="checkbox"/> <b>Single Family</b>	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> <b>GARAGE</b>
<input type="checkbox"/> <b>Other</b>	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> <b>ADDITION</b>

**IV. Plan Review Information**

**Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.**

**Plans are not required for the following:**

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below **"Plans Not Required."**

What is the rating of the service or feeder in ampere? \_\_\_\_\_  
 What is the building size in square footage? \_\_\_\_\_

**Plans are required** for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

PHTWP Plan Review Project No. \_\_\_\_\_  Plans Not Required

**V. Applicant Signature**

**Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.**

SIGNATURE OF LICENSEE OR OWNER	DATE

**Complete Application on Back Side**

**VII. Fee Schedule** - enter the number of items being installed, multiply by the unit price for total fee.

**Item #17, Mobile Home Unit Site:**  
 When installing a site service in a park, the permit application must include the application fee, service, the number of park sites and a final inspection. When setting a HUD mobile home in a park, a permit must include the application fee, service, feeder and a final inspection. These shall be done by a licensed electrical contractor. When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service, feeder and a final inspection.

	Fee	# Items	Total
1. Application Fee ( <b>non-refundable</b> )	\$50.00	<b>1</b>	<b>\$50.00</b>
<b>Service</b>			
2. Through 200 Amp.	\$25.00		
2. Over 200 Amp. thru 600 Amp.	\$30.00		
2. Over 600 Amp. thru 800 Amp.	\$35.00		
2. Over 800 Amp. thru 1200 Amp.	\$40.00		
2. Over 1200 Amp. (GFI only)	\$55.00		
3. Circuits	\$8.00		
4. Lighting Fixtures/Outlets - per 25	\$15.00		
25. Air Conditioning Unit	\$30.00		
5. Furnace - Unit Heater	\$7.00		
6. Electrical - Heating Units (baseboard)	\$7.00		
7. Power Outlets (ranges, dryers, etc.)	\$10.00		
<b>Signs</b>			
8. Unit	\$25.00		
9. Letter (each)	\$15.00		
10. Neon - each 25 feet	\$25.00		
11. Feeders-Bus Ducts, etc. - per 50'	\$10.00		
12. Mobile Home Park Site*	\$6.00		
13. Recreational Vehicle Park Site	\$4.00		

\* See VII. Fee Schedule Item #12 above  
 \*\*\* EVSE - Electrical Vehicle Supply Equipment  
 \*\*\*\* PV Modules - Photo-voltaic

*NOTE: Under special circumstances the Township will assess an hourly fee for inspection services at a rate of \$50.00 per hour.*

	Fee	# Items	Total
K.V.A., H. P., Wind Turbines, ***EVSE and ****PV Modules			
14. Units up to 20 K.V.A. or H.P./Per PV Module	\$25.00		
14. Units 21 to 50 K.V.A. or H.P./Per PV Module	\$30.00		
14. Units > 50 K.V.A. or H.P. /Per PV Module	\$35.00		
<b>Fire Alarm Systems (not smoke detectors)</b>			
15. Up to 10 devices	\$50.00		
16. 11 to 20 devices	\$100.00		
16A. Over 20 devices	\$7.00 ea.		
<b>Data / Telecommunication Outlets</b>			
17. 1 - 19 devices	\$5.00 ea.		
18. 20 - 300 devices	\$100.00		
18A. Over 300 devices	\$300.00		
<b>Energy Management Temp. Control</b>			
19. Energy Retrofit - Temp. Control	\$50.00		
26. Pool / Pump Filter	\$30.00		
20. Conduit only or grounding only	\$50.00		
<b>Inspections</b>			
21. Special Inspection (does not include an electrical service inspection)	\$50.00		
22. Rough/Additional Inspection	\$50.00		
23. Final Inspection	\$50.00	<b>1</b>	<b>\$50.00</b>
24. Certification Fee	\$20.00		

**Total Fee** (Must Include the \$50 non-refundable application and \$50 final inspection fees.)

**VIII. Instructions for Completing Application**

**Make checks payable to "PORT HURON TOWNSHIP"**

**General:** Electrical work shall not be started until the application for permit has been filed with the Port Huron Township. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** When ready for an inspection, call the Township Building Dept. providing as much advance notice as possible. The inspector will need the **job location** and **permit number**. **Schedule permitting, an inspector will respond to an inspection request within 2 business days to schedule the inspection. The inspector will typically perform the inspection within 5 business days as his or her schedule permits.**

**Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED.**

**VALIDATION AREA**

**Where to Submit Application:** Port Huron Township is responsible for code enforcement in units of government throughout the Township. Permit applications for should be sent to the address on the front of this application. If you are not sure whether a state permit or a local permit is appropriate, contact your local building department. Questions regarding issued permits may be directed to the building department at 810-987-6600. Permits will not be mailed, unless a self-addressed stamped envelope is provided. Code questions may be directed to the Electrical Division at 517-241-9320 or [bccelec@michigan.gov](mailto:bccelec@michigan.gov).