



CHARTER TOWNSHIP OF PORT HURON

3800 Lapeer Road
Port Huron Twp., Michigan 48060

Phone: (810) 987-6600
Fax: (810) 987-6712

PROPERTY TAX EXEMPTION REQUEST FROM ORGANIZATIONS CLAIMING EXEMPTION FROM PROPERTY TAX

Property Type: Real Property Personal Property

Parcel ID number and Property Location: 74-28-_____-_____-_____

Current Use of Property?

Organization or Church:

Mailing Address:

Contact Person: _____

Phone Number: _____

TYPE OF EXEMPTION REQUESTED:

Library Charitable Educational Scientific Religious

THIS EXEMPTION IS BEING CLAIMED UNDER SECTION _____ OF MICHIGAN
COMPILED LAW OR SECTION _____ OF THE GENERAL PROPERTY TAX
(IF KNOWN).

MICHIGAN TAX TRIBUNAL FOUR PART TEST:

- The real estate or personal property must be owned, occupied and used by the exemption claimant. Note: Tax day is December 31st of each year.
- The exemption claimant must be a library, charitable, educational, scientific or religious institution.
- The claimant must be incorporated under the laws of the State of Michigan or any other state of the U.S.
- The exemption exists only when the buildings and other property thereon are occupied by the claimant solely for the purpose for which it is incorporated.

ATTACH COPIES OF THE FOLLOWING TO THIS FORM:

- Articles of Incorporation
- Organization's or Church's By-Laws
- Copy of Deed or Land Contract showing ownership
- Non-profit documentation from the IRS

ADDITIONAL INFORMATION:

How will the property be occupied on December 31st?

Is any part of the property rented or occupied by someone other than the exemption claimant:

() Yes () No If yes, list the names of tenants or occupants, and rent paid below:

What services are or will be held at this location?

What are the criteria for receiving services from your organization? What are the benefits your clients/customers receive?

How are services paid for?

What is the fee schedule for your services? Do you have a sliding fee based on income? (please attach copies of your fee schedule)

What happens if a person seeking your services has no way of paying?

How do your services relieve the "burden of government" in providing like services?

What other exemption property does your organization own in the State of Michigan?

In the event of dissolution, to whom would the property revert?

CERTIFICATION:

I hereby certify the preceding statements are true and correct.

Signed _____ Date _____

Name: _____ Phone: _____

Filing request:

In order for the assessor to review your application for the next year's assessment roll, it must be filed no later than December 31st of prior year. You will be notified in writing (a notice) of the Assessor's decision and your appeal rights to the local Board of Review.

The Board of Review meets the second week of March each year.

The Board can act on your exemption request

and you are also protecting your right to appeal their decision. You will be notified in writing of the board's decision.

Please mail or deliver your application to:

Port Huron Township Assessors Office

3800 Lapeer Rd

Port Huron, MI 48060

If you have any questions, please call the assessing office (810) 987-6600