



CHARTER TOWNSHIP OF PORT HURON

Mechanical Permit Application

Authority: P 230 of 1972,
as amended Completion:
Mandatory to obtain
Permit Penalty: Permit
cannot be issued

Job Location

Job Location / Street Address	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
Name of Owner / Agent	Phone and or Cell #	Property ID# 74-28-

I. Contractor / Homeowner Information

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Name:	Address:		
City:	State:	Zip:	Telephone # ()	
E-Mail Address:			Cell # ()	
Driver License #:		Expiration Date:		
Contractor License Number:		Expiration Date:		
Federal Employer ID Number (or reason for exemption social security number)		Workers Compensation Insurance Carrier (reason for exemption)		

II. Type of Job

<input type="checkbox"/> Single Family <input type="checkbox"/> Addition	<input type="checkbox"/> New <input type="checkbox"/> Alteration	<input type="checkbox"/> Re-Model <input type="checkbox"/> Special Inspection	<input type="checkbox"/> LP Tank <input type="checkbox"/> Other	<input type="checkbox"/> Premanufactured Home Setup (State Approved) <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)
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III. Applicant Signature ~ Homeowner Affidavit

I hereby certify the Mechanical work described in this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Port Huron Township Mechanical Inspector. I will cooperate with the Port Huron Township Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Section 23a of the State construction code act of 1972, Act No. 230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section I Homeowner Affidavit)

X **Date:**

IV. Plan Review Required

See below for plan review requirements before completing this section. Plans and specifications must be submitted for one and twofamily dwellings when the input rating of the building heating / cooling system exceeds 375,000 BTU's.

What is the Building Size in Square Footage? _____ What is the input rating of the Heating System in this building? _____

Have plans been Submitted? Yes No Not required

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended and shall bear that architects or engineers signature and seal, except:

1. One and Two-Family Dwellings when the total building heating / cooling system input rating is 375,000 BTU's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile and storage buildings having HVAC equipment only, with on fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00
5. Plans must be submitted before a Permit can be issued.

V. Fee Clarifications

Item # 2, Residential Heating System: This item is used for the installation of a heating system in a New Residential Structure. Items #10; Gas Piping and # 18; Duct, should not be charged. Replacement systems should be itemized.

COMPLETE APPLICATION ON BACK SIDE

Mechanical Permit Application ~

FEE #ITEMS TOTAL

1. Application Fee (non-refundable)	\$50.00	X	\$50.00	21. Duct – Minimum \$25.00	\$.10/ft.		
2. Residential Heating System *New Building Only (Including Duct & Pipe)	\$50.00			22. Heat Pump (split systems) or Geothermal (Pipe not included)	\$20.00		
3. Gas / Oil Burning Equipment (Furnace, Roof Top Units, Generators) (New and / or Conversion Units)	\$30.00			23. Air Handlers / Heat Wheels Under 10,000 CFM	\$20.00		
4. Boiler	\$30.00			24. Commercial Hoods (Exhausters)	\$15.00		
5. Water Heater (gas piping & venting-direct replacement only)	\$5.00			25. Heat Recovery Units	\$10.00		
6. Flue / Vent Damper (control, back-draft, barometric or fire/smoke)	\$5.00			26. V.A.V. Boxes (all variable volume or zone damper equipment)	\$10.00		
7. Solid Fuel Equipment (Includes chimney) – Wood Burner	\$30.00			27. Unit Ventilators / PTAC Units	\$10.00		
8. Gas Burning Fireplace	\$30.00			28. Unit Heaters (Terminal units)	\$15.00		
9. Chimney, Factory Built, B Vent, PVC Venting (Installed separately)	\$25.00			29. Fire Suppression Minimum \$20.00	\$1.00 per head		
10. Solar; set of 3 Panels-fluid transfers (Includes piping)	\$20.00			30. Coils (Heat/Cool)	\$30.00		
11. Gas Piping; each opening	\$5.00			31. Refrigeration (Split system)	\$30.00		
40. Pool Heater	\$30.00			Chiller/Cooling Towers			
12. Air Conditioning RTU-Cooling (Includes split system)	\$30.00			32. Chiller - Refrigeration	\$30.00		
13. Dryer, Bath & Kitchen Exhaust (ducting not included)	\$5.00			33. Cooling Towers - Refrigeration	\$30.00		
18. Humidifiers / Air Cleaners	\$10.00			44. Chiller – Air Conditioning	\$30.00		
TANKS				45. Cooling Towers – Air Conditioning	\$30.00		
14. Tanks – Aboveground	\$20.00			34. Compressor / Condenser	\$30.00		
				Inspections			
15. Tanks – Aboveground Connection	\$20.00			35. Inspections/Special (Safety)	\$50.00		
16. Tanks- Underground	\$25.00			36. Rough / Additional Inspection	\$50.00		
17. Underground Connection	\$25.00			37. Final Inspection	\$50.00	X	\$50.00
19. PIPING (ALL Piping-minimum fee \$25.00)				38. Registration and or Certification	\$15.00		
19a. Fuel Gas Piping	\$.05/ft.			39. Manufactured Home Set (In Park Only)	\$50.00		
20. Process Piping	\$.05/ft.			Total Fee: (Must include the \$50.00 non-refundable application fee and \$50.00 Final Inspection Fee.) MAKE CHECKS PAYABLE TO = “Port Huron TWP”			
41. Hydronic Piping	\$.05/ft						
42. Refrigeration Piping	\$.05/ft						
43. Commercial Air Conditioning Piping	\$.05/ft						

VII. Instructions for Completing Application:

Mechanical work shall not be started until the application for permit has been filed with the Port Huron Township Building Department. All installation shall be in conformance with the State Mechanical Code. **No Work shall be concealed until it has been inspected.** The Name of the inspector and the telephone number will be provided on the permit form. When ready for an inspection, call the Township office and providing as much advance notice as possible (at least 24 Hours). The office and inspector will need the Job Location and Permit Number.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are required and conducted. A permit shall become invalid if the authorized work is not commenced within SIX Months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A permit will be cancelled when No inspections are requested and conducted within Six Months of the date of issuance or the Date of previous inspections. Cancelled permits cannot be refunded or reinstated.**

Submit Application: Port Huron TWP Building Depart., 3800 Lapeer Rd, Port Huron MI 48060

NOTE: Must Enclose a Self-Address Stamped Envelope.

For Office Use Only Reviewed and Approved By: _____ Date: ___/___/___

Comments: _____